

## **APPENDIX B**

### **Sample TMS Reports and ITOs**

Sample reports and an Invitational Travel Order (ITO) produced by TMS are provided on the following pages.

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## MASL Detail Report

**MASL ID** B171620      **Analysis Code** AB      Professional Military  
**Title** ARMOR CAPTAINS CAREER  
**LOC** BCY      FT KNOX KY 40121-5234      **Price Code**  
**Course Number** 2-17-C22      **Prerequisite** B171619  
**Duration** 18      **ECL** 80SA      **Security** S

PY	FMS	NATO	FMS INCR	NRC	IMET
4	\$29,787	\$23,165	\$6,281	\$17,746	\$4,805
5	\$30,564	\$23,732	\$6,398	\$18,093	\$4,906
6	\$31,353	\$24,239	\$6,552	\$18,404	\$5,011
7	\$32,021	\$24,904	\$6,731	\$19,100	\$5,158
8	\$32,953	\$25,488	\$6,878	\$19,573	\$5,281
9	\$34,198	\$26,447	\$7,049	\$19,742	\$5,357
10	\$35,184	\$27,188	\$7,225	\$20,230	\$5,482

## MASL Course Description

**MASL ID**

B171620

**Course Number**

2-17-C22

**Duration**

18

**Required ECL**

80SA

**Required Security Classification**

SECRET

**Title**

ARMOR CAPTAINS CAREER

**Location**

FT KNOX KY 40121-5234

**Description**

Tank gunnery, tactical training, logistical and maintenance procedures, training methods and techniques, leadership skills and staff support functions at the battalion and brigade level, using the train the trainer concept.

**Admin Instructions**

Active or Reserve Component officer, 1LT-CPT, who are graduates of an Armor or other combat arms Officer Basic Course. Other CA branches will be selected on a case-by-case basis. May also be USMC company grade Armor officers or selected foreign students.

SPECIAL INFORMATION: Follow-on modules provide further assignment oriented professional development through emphasis on Tank Commanders Certification and M3 CFV Cavalry Scout transition courses. All foreign and sister service non-Armor branch officers are required to complete a Tank Commander Certification course (TC3) prior to attending the AOAC.

**Remarks**

**US Army Armor Center & Fort Knox - FORT KNOX, KY**

## 1. Admin Information

The United States Armor Center and School is located at Fort Knox, about 30 miles from Louisville, Kentucky in historic Hardin County. Fort Knox - the Home of Mounted Warfare - has served as a US military reservation since 1918. During this time it has played a key role in the development of military tactics, doctrine, and equipment, and has been an integral part of the training establishment for the active Army and Army Reserve. Fort Knox, with its newest buildings rising alongside its historic structures continues to move forward to take its place in the heartland of Kentucky and in the front rank of military posts in the United States. With continuous range upgrade, receipt of new missions such as the U.S. Army Recruiting Command in 1992, and outstanding simulation facilities, Fort Knox will continue to be a leader in the Army of the future.

International Students are administered by the International Military Student Office (IMSO).  
Attn: ATZK-IS, Building 2350  
U.S. Army Armor Center  
Fort Knox, Kentucky 40121-5235  
Mrs. Dianne Atcher, Chief, IMSO  
Dianne.Atcher@knox.army.mil  
fkimso@knox.army.mil  
(502) 624-2938 DSN 464-2938 Fax (502) 624-4069

Early reporting is a must for all students bring their families due to the amount of time needed to locate suitable housing. Security Assistance Officers (SAO) should ensure that the International Military Student Office is notified at least five days prior to the students arrival, in order to arrange for the student to be properly greeted at the airport. Failure to notify the International Military Student Office will cause delays in getting the student settled comfortably. Ideally, the student should arrive some time Monday thru Friday before 1200 hours EST, to ensure the student is completely in-processed before the weekend (i.e., ID card, cooking utensils, etceteras.) IMS are frequently requested to make presentations about their home country/army. They may wish to bring traditional clothing, artifacts, postcards, and books which may assist them during those times

Students should arrive at Louisville International Airport, Louisville, Kentucky 40221, located 31 miles from Fort Knox.

During duty hours, call IMSO (624/3055/2938). After duty hours, contact the USO at the airport to call the Staff Duty Officer at (624-4421/4481) and inform the Staff Duty Officer of your name, native country, and course of instruction scheduled. Unannounced students arriving during non-duty hours should be prepared to seek their own ground

Unaccompanied officers:

Assigned to transient visiting officer quarters. A fee will be charged that includes cable television, phone, and maid service. The charge for unaccompanied housing is \$30.00 per day.

Accompanied officers:

Family housing is available for those students who are attending 16 weeks or more of training. Two or three bedroom Quarters may be provided depending on availability. Family housing (furnished) is available at Fort Knox at a cost of \$422.80 for a two-bedroom and \$580.55 for a three-bedroom. This includes utilities. If family housing is desired, it is imperative that IMSO be notified at least 30 days prior to arrival. Spouses may stay in BOQ at an additional charge of \$6.00 per day. Children may stay in BOQ, there is a \$6.00 charge for those over 2 years.

Local billeting van service is available to residents of VOQ/BEQ.

## **5. Dining Facilities**

Students are authorized to use post dining facilities.  
Meal prices are a la carte. All meals must be paid for in cash.

## **6. Transportation**

IMSO provides transportation for arriving and departing students at Louisville International Airport. The Billeting Office provides shuttle service on Fort Knox at no charge. Commercial taxi service is available on Fort Knox.

## **7. Driving Information**

IMS who plan to operate a motor vehicle should possess an International Driving License valid for the duration of their training.

## **8. Medical**

Fort Knox medical facilities.

Ireland Army Hospital provides treatment in all major medical categories.  
Civilian hospital facilities: Nortons Childrens Hospital in Louisville, Kentucky. Hardin Memorial Hospital in Elizabethtown, Kentucky. Civilian facilities will require payment for medical services unless International Military Students government has arranged for payment.

## **9. Climate**

Spring: Fair weather with temperatures ranging from 40-70 degrees F. Average rain fall is 5 inches.  
Summer: Hot and humid with temperatures ranging from 85-100 degrees F  
Fall: Cool temperatures ranging from 30-60 degrees F.  
Winter: Cold with temperatures ranging from 10-45 degrees F.  
Snow and ice are not uncommon but rarely accumulate to more than a few inches and rarely lasts more than a few

## **10. Uniform Requirements**

Uniform Requirements Students should arrive with sufficient number (3 minimum) and type of native country work uniforms. Course unique equipment issue does not include field jacket or gloves. Uniform equivalent to the US Class A and several sets of native country rank insignia. Students attending the Armor Captains Career Course should also bring a formal uniform with all accouterments.

## **11. Mailing Address**

IMSO  
2350 Old Ironsides Avenue  
Fort Knox, KY 40121-5234

## **12. Miscellaneous**

Reporting Requirements: Early reporting is a must for all students bringing their families, due to the amount of time needed to locate suitable housing. Security Assistance Officers (SAO) should ensure that the International Military Student Office is notified at least five days prior to the students arrival, in order to arrange for the student to be properly greeted at the airport. Failure to notify the International Military Student Office will cause delays in getting the student settled comfortably. Ideally, the student should arrive some time Monday thru Friday before 1200 hours EST, to ensure the student is completely in-processed before the weekend i.e., ID card, cooking utensils, etc.)

IMS are asked to participate in community awareness programs about their countries. These include "Know Your World", where IMS visit local elementary and secondary schools, making historical and geographical presentations on their country. IMS are also asked to participate in "International Night", a community festival where each country sets up an informational table for guests to learn about their country. IMS may find it beneficial to bring videos, posters, traditional clothing, post cards, or other items which may assist them in these presentations.